PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | June St. Clair Atkinson, Ed.D., *State Superintendent*

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June 19, 2014

MEMORANDUM

To: Directors, Exceptional Children Programs
Lead Administration, Charter Schools
Institutions of Higher Education
State Improvement Project Coordinators
Foundations of Reading and Math Approved Instructors

From: William J. Hussey, Director

RE: OBTAINING PERMISSION TO USE COPYRIGHTED MATERIALS

Through a federal grant funding received from the Office of Special Education Programs (OSEP), the courses for Foundations of Reading and Math were created by a team of individuals who were contracted by the North Carolina Department of Public Instruction (NC DPI) to develop the content. The Foundations of Reading and Math are the core of the Evidence Based Practices used in NC State Improvement Project (NC SIP). The NC DPI holds the copyright to these materials.

This communication is to inform you of the process we are instituting, on the advice of agency legal counsel, to obtain permission to use these copyrighted materials. If any certified/approved instructor provides Foundations of Reading or Foundations of Math courses through any contract (commercial, for profit), that individual must have been granted express written permission prior to using the Foundations materials. To complete the permission request for use of these copyrighted materials, go to:

https://adobeformscentral.com/?f=B2kDdTb7oxC%2AYraeYLUuJw

Over the years, many instructors/trainers have completed the process to become certified/approved in one or both of these courses. Through ongoing communication with these instructors, consistent delivery and fidelity of the course content is maintained through periodic updates and revisions. Individuals who have not maintained the current instructor status (e.g. completed the instructor requirements, but did not attend recertification for updates on the most recent revisions) will not be eligible to receive copyright permission. A current list of instructors is maintained in the Exceptional Children Division at DPI. To confirm whether an individual is on this certified/approved list, contact Dr. Paula Crawford, Director NC SIP, at paula.crawford@dpi.nc.gov.

WJH/PHC/ds

EXCEPTIONAL CHILDREN DIVISION

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