



PUBLIC SCHOOLS OF NORTH CAROLINA

STATE BOARD OF EDUCATION Howard N. Lee, *Chairman*

DEPARTMENT OF PUBLIC INSTRUCTION June St. Clair Atkinson, Ed.D., *State Superintendent*

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MEMORANDUM

To: Selected EC Directors

From: Susan Davis, Section Chief
Program Improvement & Professional Development

Date: September 24, 2009

RE: State Improvement Project (SIP II) Grant Approval

Congratulations! Your application to participate in the NC SIP II Best Practice Centers and Sites in mathematics instruction has been approved. We welcome you to this network of Best Practice sites.

As part of this project, the following is required:

1. A coordinator for your math site should be identified. This coordinator can be the EC Director or another staff member of your choice. Please email your coordinator's name and email address to Jen Averitt at javeritt@northcarolina.edu
2. Project staff members (including the coordinator) will complete a five day Math Foundations Training staff development. You will receive notification when this training is scheduled.
3. Your project site will begin the implementation of a research-based math program for students with disabilities. Additional information on this requirement will be shared at the Foundation Training.
4. A data collection process to monitor instructional quality control and student progress will be implemented.

Our office will begin the process of allocating funds to your LEA to support the above requirements. These funds can be applied to a) staff expenses for travel to training, b) cost of substitute teachers for teachers involved in training and/or visitations to recommended model programs, c) purchase of instructional materials, and d) other miscellaneous expenses related directly to the staff development activities or the implementation of specific math programs that meet research-validated criteria. In the near future, you will receive specific information on how and when these funds will be disbursed.

Continued allocation of funds and involvement in the project is subject to availability of funds and on satisfactory progress of your LEA project.

EXCEPTIONAL CHILDREN DIVISION

Mary N. Watson, Director

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

The NC SIP II will provide a) highly focused staff development in the area of math instruction for students with disabilities, program development and program evaluation, b) consultation as you implement your program(s), and c) classroom resources to be used by your staff and participating classrooms.

We will provide an orientation of the NC SIP II so that you will better understand your LEA's role in the SIP grant. Information on the orientation is forthcoming.

The EC Division looks forward to working with you and your staff in providing quality instruction. If you have any questions concerning this project, please contact me at sdavis@dpi.state.nc.us or 919-807-3993.

C: Mary Watson
Jen Averitt